



## Resources Fees & Charges

Appendix 3

	Agreed charges 2014/15			Proposed charges 2015/16			%	Basis for charging
	Basic	VAT	Total	Basic	VAT	Total	% Change	
						201/16	2015/16	
	£	£	£	£	£	£		
<b>4. Local Land Charges</b>								
Additional Enquiries - Part I (inclusive of Official Statutory £6 fee)	195.00	0.00	195.00	200.00	0.00	200.00	2.56%	Discretionary
Additional Parcel	7.00	0.00	7.00	8.00	0.00	8.00	14.29%	Discretionary
Additional Enquiries - Part II	20.00	0.00	20.00	22.00	0.00	22.00	10.00%	Discretionary
Additional Enquiries - Added by Solicitors	25.00	0.00	25.00	25.00	0.00	25.00	0.00%	Discretionary
NLIS search - Part I	195.00	0.00	195.00	200.00	0.00	200.00	2.56%	Discretionary
<b>5. Copying Documents</b>								

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A4 per page	0.08	0.02	0.10	<b>0.10</b>	<b>0.02</b>	0.12	20.00%	Discretionary
A3 per page	0.08	0.02	0.10	<b>0.23</b>	<b>0.04</b>	0.27	170.00%	Discretionary
Note: previous rate for A3 copies was set the same as A4 in error. Rates for copy charges aligned to those in Environment & Enterprise								
<b>6. Registration Services</b>								
<b>6a. Citizenship Ceremonies</b>								
Private Ceremony (individual) first family member	120.00	0.00	120.00	120.00	0.00	120.00	0.00%	Discretionary
Private ceremony additional family member (adult) per person	70.00	0.00	70.00	70	0	70.00	0.00%	Discretionary
Private ceremony (couples)	190.00	0.00	190.00	190.00	0.00	190.00	0.00%	Discretionary

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Group ceremony (Statutory)	80.00	0.00	80.00	80.00	0.00	80.00	0.00%	Discretionary
Photograph	15.00	0.00	15.00	15.00	0.00	15.00	0.00%	Discretionary
<b>6b. Additional Ceremonies</b>								
Naming (Moat Room) Mon to Fri	141.67	28.33	170.00	141.67	28.33	170.00	0.00%	Discretionary
Naming (Moat Room) Sat	166.67	33.33	200.00	166.67	33.33	200.00	0.00%	Discretionary
Naming (Moat Room) Sun & BH	208.33	41.67	250.00	208.33	41.67	250.00	0.00%	Discretionary
Naming (external venues) Mon to Fri	166.67	33.33	200.00	166.67	33.33	200.00	0.00%	Discretionary
Naming (external venues) Sat	208.33	41.67	250.00	208.33	41.67	250.00	0.00%	Discretionary
Naming (external venues only) Sun & BH	250.00	50.00	300.00	250.00	50.00	300.00	0.00%	Discretionary
Renewal of Marriage Vows / Commitment ceremony (new service (Moat Room) Mon to Fri	141.67	28.33	170.00	141.67	28.33	170.00	0.00%	Discretionary
Renewal of Marriage Vows / Commitment ceremony (new service) (moat Room) Sat	166.67	33.33	200.00	166.67	33.33	200.00	0.00%	Discretionary
Renewal of Marriage Vows / Commitment ceremony (new service) (Moat Room) Sun	208.33	41.67	250.00	208.33	41.67	250.00	0.00%	Discretionary

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Renewal of Marriage Vows / commitment ceremony (new service) Mon to Fri (external venues).	166.67	33.33	200.00	166.67	33.33	200.00	0.00%	Discretionary
Renewal of Marriage Vows / Commitment Ceremony (new service) external venue Sat	208.33	41.67	250.00	208.33	41.67	250.00	0.00%	Discretionary
Renewal of Marriage Vows / Commitment ceremony (new service) Sun & BH (external venues).	250.00	50.00	300.00	250.00	50.00	300.00	0.00%	Discretionary
<b>6c. Nationality Checking Service (incl VAT)</b>								
Individual Applicant (Mon-Fri)	50.00	10.00	60.00	50.00	10.00	60.00	0.00%	Discretionary
Married Couple (Mon-Fri)	91.67	18.33	110.00	100.00	20.00	120.00	9.09%	Discretionary
Married Couple & 2 Minors (Mon-Fri)	141.67	28.33	170.00	158.33	31.67	190.00	11.76%	Discretionary
Each additional Minor (Mon-Fri)	27.50	5.50	33.00	29.17	5.83	35.00	6.07%	Discretionary
Individual Minor independent of parent (Mon-Fri)	27.50	5.50	33.00	29.17	5.83	35.00	6.07%	Discretionary
Civil Partnership Couple (Mon-Fri)	91.67	18.33	110.00	100.00	20.00	120.00	9.09%	Discretionary
Civil Partnership & 2 adopted minors	141.67	28.33	170.00	158.33	31.67	190.00	11.76%	Discretionary
<b>6d. Marriage &amp; Civil Partnerships</b>								
Conduct Civil Marriages / Civil Partnerships at Moat room (Mon-Fri)	100.00	0.00	100.00	110.00	0.00	110.00	10.00%	Discretionary
Conduct Civil Marriages/CPs at Civic Centre Moat Room (Saturday)	170.00	0.00	170.00	180.00	0.00	180.00	5.88%	Discretionary

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Conduct Civil Marriages/CPs at Civic Centre Middlesex Room (Saturdays)	450.00	0.00	450.00	450.00	0.00	450.00	0.00%	Discretionary
Conduct Civil Marriages/CPs at Civic Centre Council Chamber (Saturdays)	450.00	0.00	450.00	450.00	0.00	450.00	0.00%	Discretionary
Conduct Civil Marriages/CPs at Civic Centre Middlesex Room (Sundays)	500.00	0.00	500.00	500.00	0.00	500.00	0.00%	Discretionary
Conduct Civil Marriages/CPs at Civic Centre Council Chamber (Sundays)	500.00	0.00	500.00	500.00	0.00	500.00	0.00%	Discretionary
Licensing of premises for conduct of civil marriages / Civil partnerships (3 year period)	1,400.00	0.00	1,400.00	1,400.00	0.00	1,400.00	0.00%	Discretionary
Licence admin fee (each change of approval / responsible person/holder)	100.00	0.00	100.00	120.00	0.00	120.00	20.00%	Discretionary

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Conduct Civil Marriages/CP's at outside premises (Mon-Fri)	430.00	0.00	430.00	450.00	0.00	450.00	4.65%	Discretionary
Conduct Civil Marriages/CP's at outside premises (Saturdays)	450.00	0.00	450.00	450.00	0.00	450.00	0.00%	Discretionary
Conduct Civil Marriages/CP's at outside premises (Sundays and Bank Holidays)	500.00	0.00	500.00	500.00	0.00	500.00	0.00%	Discretionary
<b>7. Copies of Register of Electors (all statutory)</b>								
Hard Copy for Non- Electoral Purposes – Basic Charge	10.00	0.00	10.00	10.00	0.00	10.00	0.00%	Statutory
Hard Copy – Plus cost for 1,000 names	5.00	0.00	5.00	5.00	0.00	5.00	0.00%	Statutory
Data Copy for Non-Electoral Purposes – Basic Charge	20.00	0.00	20.00	20.00	0.00	20.00	0.00%	Statutory

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Data Copy – Plus cost for 1,000 names	1.50	0.00	1.50	1.50	0.00	1.50	0.00%	Statutory
<b>8. Register of Births, Deaths, Marriages &amp; Civil</b>								
For entering Notice of Marriage	35.00	0.00	35.00	35.00	0.00	35.00	0.00%	Statutory
Notice of Civil Partnership	35.00	0.00	35.00	35.00	0.00	35.00	0.00%	Statutory
For the attendance of a Superintendent Registrar to take Notice of Marriage or Civil Partnership of a housebound or detained person	47.00	0.00	47.00	47.00	0.00	47.00	0.00%	Statutory
For a Superintendent Registrar to attend outside his office for the marriage and civil partnership of a housebound or detained person	84.00	0.00	84.00	84.00	0.00	84.00	0.00%	Statutory
For a Registrar to attend a marriage at a register office	46.00	0.00	46.00	46.00	0.00	46.00	0.00%	Statutory



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For a Registrar to attend a Civil Partnership at a register office	46.00	0.00	46.00	46.00	0.00	46.00	0.00%	Statutory
For a Registrar to attend outside his office for the marriage and civil partnership of a housebound or detained person	84.00	0.00	84.00	84.00	0.00	84.00	0.00%	Statutory
Certification for worship and registration for marriages of Place of Meeting or Religious Worship	29.00	0.00	29.00	29.00	0.00	29.00	0.00%	Statutory
Registration of religious buildings for solemnisation of marriages	123.00	0.00	123.00	123.00	0.00	123.00	0.00%	Statutory
<b>9. Certificates (all statutory)</b>								
Standard certificate (RBD/AR) at registration.	4.00	0.00	4.00	4.00	0.00	4.00	0.00%	Statutory
Short certificate of birth at registration.	Free	0.00	Free	Free	0.00	Free		Statutory

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Birth certificate historical (short or standard) (additional) after registration.	10.00	0.00	10.00	10.00	0.00	10.00	0.00%	Statutory
Certificates for certain statutory purposes after registration (prior to completion of register).	7.00	0.00	7.00	7.00	0.00	7.00	0.00%	Statutory
Standard Death certificate (RBD/AR) at registration.	4.00	0.00	4.00	4.00	0.00	4.00	0.00%	
Death certificate historical after registration.	10.00	0.00	10.00	10.00	0.00	10.00	0.00%	Statutory
<b>10. Freedom of Information Act (set by ICO)</b>								
Where meeting a request is likely to cost in excess of £450, the Council can seek to recover the whole cost (subject to agreement of the requester), (plus VAT if applicable). In accordance with ICO guidance, a maximum allowed charge of £25 per hour for staff time for the extra work will be applied.	£450 min plus £25 ph over 18 hours	0.00	£450 min plus £25 ph over 18 hours	£450 min plus £25 ph over 18 hours	0.00	£450 min plus £25 ph over 18 hours	0.00%	Statutory